



Monitoring and Reviewing

Once a pupil is put in the SEND Register their progress will be monitored and reviewed regularly. A range of staff including; subject teachers, Form Tutors, HoY's, the SENCo and Learning Support Assistants all have a role to play in monitoring the performance and progress of a pupil with SEND.

Each pupil on the QES SEND register will have an Individual Education Plan (IEP). This document describes the nature, extent and complexity of the pupil's difficulties, offers advice and support strategies and outlines the interventions employed to meet those needs. Every member of the teaching staff has ready access to pupil IEPs through SIMs and the 'Teacher Admin' drive on the school IT Network. Pupils and their parents can also view their own IEP via the pupil's profile page on Moodle. Paper copies are also available from school.

The SEN provision offered to pupils, and consequently their IEPs, is reviewed and updated, if necessary, at least twice a year. As a result of the on-going monitoring and review, it may be decided that a particular intervention is no longer necessary or appropriate. For example, pupils who receive additional reading intervention in Year 7 usually find that their reading competence improves significantly and therefore often no longer need this support in Year 8.

It may be decided that the pupil has still not made the desired progress, despite the provision of additional support and intervention. At this stage it may be appropriate to consider involving outside specialists to provide additional advice, opinions, strategies and support. These specialists may include; Educational Psychologists, Specialist Advisory Teachers or Therapists (e.g. Speech and Language, Physiotherapy etc.).

Parents will always be consulted and involved in decisions concerning the nature and scope of support offered to pupils.

Education Health Care plans (EHC plan)

Where, despite having taken relevant and purposeful action to identify, assess and meet the SEN of the young person, and that young person has not made the expected progress, the school and parents should consider requesting an Education, Health and Care needs assessment. If, after assessment it is determined that an EHC plan is necessary, the Local Authority will consult with relevant parties and put such a plan in place. The EHC plan will detail the education, health and social care support that is to be provided.